

A Regular Meeting of the Facilities Committee of the Board of Commissioners of St. Tammany Parish Hospital Service District No. 1 was held on July 9, 2024, in the Boardroom of St. Tammany Parish Hospital in Covington, Louisiana.

Members Present

Mr. James Core, Chairman
Mr. Wilson Bulloch, III, Member, Board of Commissioners
Ms. Kasey Hosch, Member, Board of Commissioners

Also Present

Mr. John Evans, Chairman, Board of Commissioners
Mr. Tom Davis, Member, Board of Commissioners
Mr. Ed Dillard, Member, Board of Commissioners
Dr. Merrill Laurent, Medical Staff Representative, Board of Commissioners
Ms. Joan Coffman, President, and CEO
Ms. Sharon Toups, Senior Vice President, COO
Ms. Sandra DiPietro, Senior Vice President, CFO
Ms. Kerry Milton, Senior Vice President, CNO
Dr. Patrick Torcson, Senior Vice President, CMO
Mr. Craig Doyle, Vice President, Chief Information Officer
Mr. Romie Coursey, Assistant Vice President, Support Services and Safety
Mr. Brandon Talley, Support Services, Construction Supervisor
Mr. Keith Barrè, Architect, FLWB
Ms. Becky Parks, Architect, FLWB
Mr. William “Bill” Jones, General Counsel
Ms. Kortnie Layrisson, Recording Secretary

Guest(s):

Ms. Midge Collett, Chief Legal Officer
Ms. Katie Leonhard, Compliance Specialist

Absent:

Sue Osbon, Ph.D., Member, Board of Commissioners
Mr. Randy Willett, Project Management Director

CALL TO ORDER The meeting was called to order at 12:29 p.m. by Mr. James Core, Chairman, Facilities Committee. A quorum was present.

CONSENT AGENDA Motion was made by Mr. Bulloch, duly seconded by Ms. Hosch, to accept the items presented under the Consent Agenda without deliberation or discussion. Motion carried without dissent.

REPORTS – CONSTRUCTION UPDATES

STHS Facility and Grounds Maintenance Projects

Presentation:

Mr. Coursey reviewed current facilities updates occurring throughout main campus. The flooring in the Neuro ICU is being replaced and the restrooms of the SSB are now complete. The Emergency Department is also in the process of deep cleaning and increased floor care. STHS is continuing to focus on first impressions of the campus grounds.

Interior Renovations and Additions:

Presentation:

Mr. Barrè reviewed Interior renovation and SSB addition and provided an update on the status of the projects. SSB is very close to being complete. The cafeteria OPH inspection is tentatively scheduled for July 10th and LDH inspection

to follow. The target date for ribbon cutting/grand opening of the cafeteria is July 17, 2024. Change order No. 31 is currently pending which results in a 4.14% change order percentage.

Financials:

Mr. Talley presented the Financials for the Interior Renovation and Support Services Building Addition. The project budget to date is \$33,660,000. The contract balance to finish (includes Retainage) is \$2,203,577.23. Days added by change order are 164.

ASC Project:

Mr. Barrè reviewed the construction progress for the ASC project. Photographs were included. There were zero days of extreme weather in May. STHS is no longer monitoring rain days due to all exterior Critical Path Work being complete. The adjusted contractor anticipated completion date is September 2, 2024, and the adjusted contractual completion date is December 7, 2024. The anticipated time frame for beginning new cases is the beginning of 2025. Current change proposals pending include adding canopy and power for dock lift at the loading dock and lab casework revisions with corresponding electrical.

Endoscopy Room No. 1 Renovation Project:

Mr. Barrè reported that phase 1 of the Procedure Room work is complete and the HVAC work is in progress. There are no change orders pending.

Human Resources:

Mr. Barrè reported that the contracts have been executed by STHS and Spartan and the contracts and bonds have been recorded. The city building permit is ready for pickup. The notice to proceed will be issued on July 15, 2024 and the completion date is projected to be February 10, 2025.

NEW BUSINESS

STHS Hwy 22 Building:

Ms. Toups reported that the building has been vacant since June 24, 2011. The building needs significant upgrades to meet today's codes. Ms. Toups presented background on the building with photographs included. An assessment of the potential project was presented as well as the recommendations and discussion ensued. Mr. Jones discussed the legal aspects of the recommendations.

Primary Care Expansion

Ms. Toups presented the option to find a new STHS location in Bush/Sun and reviewed possible floorplans. A zip code analysis will be done. The next steps were discussed.

Parenting Center

Ms. Toups reported that the Children's Museum was moved off Koop Dr. Ms. Toups and the Plant Operations team did go evaluate the property and are interested in the possibilities for the property. Further evaluations and assessments will be completed.

OLD BUSINESS

STHS Pedestrian Safety Action Plan:

Mr. Barrè presented the Main Campus scope to include upgraded crosswalks, site lighting, and optional pedestrian lighting. The financials associated with the upgrades were also reviewed. Ms. Toups reported that STHS will continue the plans and process and requested to forward the motion to approve the bid process until next month's meeting.

Women & Children's Update

Mr. Barre presented an update on the Women and Children's MOB. The site plans were discussed. Ms. Parks presented the floor plans and the dedicated to clinic spaces for each unit. The opinion of costs was also reviewed for the project.

Cardiovascular Services – MOB Planning

Ms. Parks reviewed the floor plans for the Cardiovascular Services MOB and which spaces are dedicated to each unit. The completion of this project is highly anticipated as the department continues to grow. The consultants are writing recommendations on what upgrades need to be done and those will be evaluated.

GME Remediations:

Ms. Toups reported on the remediations occurring at the GME building to mitigate the moisture/mold issues. SHTS is currently awaiting a report from Slidell refrigeration on humidity and pressurization numbers for GVA to assess. Once report is received STHS will get an official recommendation from GVA.

Resolution Authorizing Purchase of Metairie Bank & Trust Property:

Mr. Jones reported that Metairie Bank & Trust would like to have the closing at the end of August. Mr. Jones requested a motion to forward the Resolution Authorizing Purchase of Metairie Bank & Trust Property to the full Board.

EXECUTIVE SESSION Upon motion by Mr. Core, duly seconded by Ms. Bulloch, the Committee entered Executive Session to discuss strategic planning, pursuant to any of the following: (i) LSA-R.S. 42:17 (Exceptions to open meetings), (ii) LSA-R.S. 44:7(D) [Hospital records]; (iii) LSA-R.S. 42:16 (Executive sessions); (iv) The Enhanced Ability to Compete Law (LSA- R.S. 46:1071 et. seq.); or (v) records that relate to the personal privacy of individuals who serve on the Board or at St. Tammany Health System and are protected by the Louisiana Constitution, Article I, Section 5. Of note, there is no public participation.

- Motion Carried Without Dissent.

2:28 p.m. Entered Executive Session

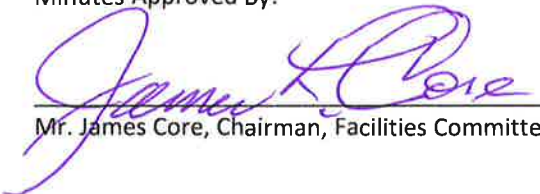
3:56 p.m. Returned to Open Session

MOTION TO FORWARD RESOLUTION AUTHORIZING PURCHASE OF METAIRIE BANK & TRUST PROPERTY TO FULL BOARD

A motion was made by Mr. Bulloch, seconded by Ms. Hosch, to approve Resolution Authorizing the Purchase of Metairie Bank & Trust Property to the full Board.

The meeting adjourned at 3:56 p.m.

Minutes Approved By:



Mr. James Core, Chairman, Facilities Committee



7-20-2024
Date of Approval